



SCHOOL DISTRICT NO 87

P.O. BOX 190
DEASE LAKE, B.C. V0C 1L0
Tel. (250) 771-4440
Fax (250) 771-4441

School District No.87 (Stikine) AGENDA Public meeting of: June 8, 2023 3:30 pm – Held Via Zoom

1. Call to Order

Land Acknowledgement:

We would like to acknowledge that the lands on which we work and learn are the unceded traditional territories of the Tāltān, Kaska and Taku River Tlingit First Nations.

2. Adoption of Agenda – Motion Required **Pages 1 - 2**
3. Adoption of Public Meeting Minutes
 - a) April 13, 2023 Lower Post – Motion Required **Pages 3 - 6**
4. Adoption of Caucus Meeting Summary
 - a) April 13, 2023 Lower Post – Motion Required **Page 7**
5. Superintendent Report – Information Only **Verbal**
6. Finance
 - a) 2023-2024 Annual Budget – Bylaw Required **Pages 8 – 22**

THAT the 2023/23 Annual Budget Bylaw in the amount of \$10,294,696.00 pursuant to Section 113 of the School Act, R.C.B.C., 1996, c. 412 be approved as read for the first time.

THAT the 2023/24 Annual Budget Bylaw in the amount of \$10,294,696.00 pursuant to Section 113 of the School Act, R.C.B.C., 1996, c. 412 be approved as read for the second time.

THAT the 2023/24 Annual Budget Bylaw in the amount of \$10,294,696.00 pursuant to Section 113 of the School Act, R.C.B.C., 1996, c. 412 be approved as read for the third time and finally adopted.
 - b) 2024/2025 - 5 Year Capital Plan - Motion Required **Pages 23-25**
 - c) 2024/2025 – Minor Capital Submission – Motion Required **Pages 26-27**

7. Buildings and Grounds

8. Other

- a) 2023/2024 Board Meeting Schedule – Motion Required **Page 28**
- b) Dease Lake School Grade 12 Fieldtrip to Ecuador – Motion Required **Pages 29-34**
Made possible through partnership with Tahltan Central Government
- c) Technology Project Update **Page 35**

9. Trustee Reports – Information Only

10. Public Question Period

11. Adjourn Meeting – Motion Required



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PUBLIC MEETING MINUTES **April 13, 2023 at 3:30 pm** **Denetia School, Lower Post**

PRESENT:

TASHOOTS, Yvonne	Chairperson
STRANGE, Michael	Vice Chairperson
NOLE, Teneal	Trustee
HAWKINS, Jolene	Trustee
MACMILLAN, Tracey	Superintendent
CAMERON, Alanna	Secretary Treasurer

ABSENT:

LOOTS, Fred	Trustee
ETZERZA, Tina	Executive Assistant

Land Acknowledgement:

We would like to acknowledge that the lands on which we work and learn are the unceded traditional territories of the Tāltān, Kaska and Taku River Tlingit First Nations.

1. **Called to order by Chairperson Tashoots at 3:30 pm.** Trustees and all present School District Staff introduced themselves to meeting attendees.

2. **Adoption of Agenda**

HAWKINS/STRANGE

R23.07 THAT the agenda be adopted as presented.

CARRIED

3. **Adoption of Public Meeting Minutes**

a. November 1, 2022 Inaugural via Zoom

NOLE/HAWKINS

R23.08 THAT the Public Meeting Minutes of November 1, 2022 Inaugural be accepted as presented.

CARRIED

- b. November 1, 2022 via Zoom

STRANGE/NOLE

R23.09 THAT the Public Meeting Minutes of November 1, 2022 be accepted as presented.

CARRIED

- c. December 8, 2022 via Zoom

HAWKINS/STRANGE

R23.10 THAT the Public Meeting Minutes of December 8, 2022 be accepted as presented.

CARRIED

- d. February 2, 2023

STRANGE/NOLE

R23.11 THAT the Public Meeting Minutes of February 2, 2023 be accepted as presented.

CARRIED

4. Adoption of Caucus Meeting Summary

- a. November 1, 2022, Zoom Meeting

STRANGE/HAWKINS

R23.12 THAT the Caucus Meeting Summary of November 1, 2022 be approved as presented.

CARRIED

- b. February 2, 2023

STRANGE/HAWKINS

R23.13 THAT the Caucus Meeting Summary of February 2, 2023 be approved as presented.

CARRIED

5. Superintendent Report

- a. 2023/2024 School Calendars

HAWKINS/STRANGE

R23.14 THAT the 2023/2024 School Calendars be approved as presented.

CARRIED

b. Superintendent MacMillan updated the Board and public on the following events/initiatives:

- Staffing changes/hires
- Denetia School Opening September 2023

6. Finance

a. Financial Report to March 31, 2023

Secretary Treasurer Cameron provided a detailed presentation of the Financial Report to March 31, 2023.

HAWKINS/NOLE

R23.15 THAT the Financial Report to March 31, 2023 be approved as presented.

CARRIED

b. 2023/2024 Preliminary Grants Summary

Secretary Treasurer Cameron provided an overview of the Preliminary Grants announced for 2023/2024 by the Ministry of Education and Child Care in March 2023.

7. Buildings and Grounds

a. 2023/2024 Capital Bylaw

STRANGE/NOLE

R23.16 THAT Capital Bylaw No. 2023-001 be read a first time the 13th day of April 2023.

CARRIED

NOLE/HAWKINS

R23.17 THAT Capital Bylaw No. 2023-001 be read a second time the 13th day of April 2023.

CARRIED

Chairperson Tashoots confirmed unanimous consent to move to third and final reading.

HAWKINS/STRANGE

R23.18 THAT Capital Bylaw No. 2023-001 be read a 3rd time, passed and adopted the 13th day of April 2023, as presented.

CARRIED

8. Other

- a. District-wide redesign of IT Network

Secretary Treasurer Cameron provided a detailed summary of the proposed plan to engage Andrew Nutma, Manager of IT for Coast Mountains School District 82 to lead a rebuild of the Districts Information Technology infrastructure and design.

STRANGE/NOLE

- R23.19** THAT the Board approve the Districts information technology network rewire and server redesign as presented.

CARRIED

9. Trustee Reports

Trustees provided detailed verbal reports.

10. Public Question Period

Staff and Trustees responded to questions from the public.

11. Adjourn Meeting

NOLE/HAWKINS

- R23.20** THAT the meeting be adjourned at 4:57 pm

CARRIED

Yvonne Tashoots, Chairperson

Alanna Cameron, Secretary Treasurer



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SCHOOL DISTRICT NO. 87 (Stikine) **CAUCUS MEETING SUMMARY** **April 13, 2023 11:00am PST** **Denetia School, Lower Post**

Land Acknowledgement:

We would like to acknowledge that the lands on which we work and learn are the unceded traditional territories of the Tāltān, Kaska and Taku River Tlingit First Nations.

- C23.07** **THAT** the agenda be adopted as amended.
- C23.08** **THAT** the Caucus Meeting Minutes of November 1, 2022 be accepted as presented.
- C23.09** **THAT** the Caucus Meeting Minutes of February 2, 2023 be accepted as presented.
- C23.10** **THAT** the Personnel Update of April 13, 2023 be approved as amended.
- C23.11** **THAT** the meeting be adjourned at 1:45 pm.

Annual Budget

School District No. 87 (Stikine)

June 30, 2024

School District No. 87 (Stikine)

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 87 (STIKINE) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 87 (Stikine) Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$10,294,696 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 8th DAY OF JUNE, 2023;

READ A SECOND TIME THE 8th DAY OF JUNE, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 8th DAY OF JUNE, 2023;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 87 (Stikine) Annual Budget Bylaw 2023/2024, adopted by the Board the 8th DAY OF JUNE, 2023.

Secretary Treasurer

School District No. 87 (Stikine)

Annual Budget - Revenue and Expense
Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	178,000	179,625
Adult		0.250
Total Ministry Operating Grant Funded FTE's	178,000	179,875
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	7,503,668	6,769,709
Other		10,500
Federal Grants	12,820	12,820
Other Revenue	838,120	949,479
Rentals and Leases	181,200	185,245
Investment Income	525,000	315,000
Amortization of Deferred Capital Revenue	487,237	460,086
Total Revenue	9,548,045	8,702,839
Expenses		
Instruction	5,551,484	5,415,082
District Administration	1,197,606	1,117,859
Operations and Maintenance	2,050,314	1,803,049
Transportation and Housing	959,934	945,330
Total Expense	9,759,338	9,281,320
Net Revenue (Expense)	(211,293)	(578,481)
Budgeted Allocation (Retirement) of Surplus (Deficit)	532,715	1,117,130
Budgeted Surplus (Deficit), for the year	321,422	538,649
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	321,422	538,649
Budgeted Surplus (Deficit), for the year	321,422	538,649

School District No. 87 (Stikine)

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	7,398,755	7,204,713
Operating - Tangible Capital Assets Purchased	425,986	555,986
Special Purpose Funds - Total Expense	1,584,410	1,373,745
Special Purpose Funds - Tangible Capital Assets Purchased	109,372	160,439
Capital Fund - Total Expense	776,173	702,862
Total Budget Bylaw Amount	10,294,696	9,997,745

Approved by the Board

Signature of Person of the Board _____ Date _____

Signature of Superintendent _____ Date _____

Signature of Secretary/Treasurer _____ Date _____

DRAFT

School District No. 87 (Stikine)

Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(211,293)</u>	<u>(578,481)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(535,358)	(716,425)
From Deferred Capital Revenue	<u>(1,135,582)</u>	<u>(1,246,805)</u>
Total Acquisition of Tangible Capital Assets	(1,670,940)	(1,963,230)
Amortization of Tangible Capital Assets	<u>776,173</u>	<u>702,862</u>
Total Effect of change in Tangible Capital Assets	(894,767)	(1,260,368)
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u>(1,106,060)</u>	<u>(1,838,849)</u>

School District No. 87 (Stikine)

Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	5,832,886	5,255,525
Other		10,500
Federal Grants	12,820	12,820
Other Revenue	815,120	929,479
Rentals and Leases	181,200	185,245
Investment Income	450,000	250,000
Total Revenue	7,292,026	6,643,569
Expenses		
Instruction	4,037,664	4,119,770
District Administration	1,197,606	1,117,859
Operations and Maintenance	1,212,751	1,043,404
Transportation and Housing	950,734	923,680
Total Expense	7,398,755	7,204,713
Net Revenue (Expense)	(106,729)	(561,144)
Budgeted Prior Year Surplus Appropriation	532,715	1,117,130
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(425,986)	(555,986)
Total Net Transfers	(425,986)	(555,986)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 87 (Stikine)

Annual Budget - Schedule of Operating Revenue by Source
 Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	6,369,371	5,773,485
ISC/LEA Recovery	(814,120)	(883,733)
Other Ministry of Education and Child Care Grants		
Pay Equity	124,935	124,935
Student Transportation Fund	51,181	51,181
Support Staff Benefits Grant	2,537	2,537
FSA Scorer Grant	4,094	4,094
Anti-Racism/Early Learning	6,452	6,452
ECL Environment Scan		40,000
Teacher/Excluded Wage Grant	88,436	136,574
Total Provincial Grants - Ministry of Education and Child Care	5,832,886	5,255,525
Provincial Grants - Other	-	10,500
Federal Grants	12,820	12,820
Other Revenues		
Funding from First Nations	814,120	928,479
Miscellaneous		
Miscellaneous	1,000	1,000
Total Other Revenue	815,120	929,479
Rentals and Leases	181,200	185,245
Investment Income	450,000	250,000
Total Operating Revenue	7,292,026	6,643,569

School District No. 87 (Stikine)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Salaries		
Teachers	1,707,143	1,236,471
Principals and Vice Principals	731,803	801,777
Educational Assistants	166,435	145,898
Support Staff	563,620	448,357
Other Professionals	863,698	781,836
Substitutes	98,000	104,000
Total Salaries	<u>4,130,699</u>	<u>3,518,339</u>
Employee Benefits	<u>873,449</u>	<u>739,625</u>
Total Salaries and Benefits	<u>5,004,148</u>	<u>4,257,964</u>
Services and Supplies		
Services	766,650	995,150
Student Transportation	618,543	593,785
Professional Development and Travel	274,231	271,881
Dues and Fees	10,600	10,600
Insurance	13,200	13,200
Supplies	448,883	798,133
Utilities	262,500	264,000
Total Services and Supplies	<u>2,394,607</u>	<u>2,946,749</u>
Total Operating Expense	<u>7,398,755</u>	<u>7,204,713</u>

School District No. 87 (Stikine)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	1,462,566	474,899				32,000	1,969,465
1.07 Library Services							-
1.08 Counselling	30,940						30,940
1.10 Special Education	95,925		126,254		39,164	5,000	266,343
1.31 Indigenous Education	117,712		40,181				157,893
1.41 School Administration		256,904		100,817		1,000	358,721
Total Function 1	1,707,143	731,803	166,435	100,817	39,164	38,000	2,783,362
4 District Administration							
4.11 Educational Administration					406,070		406,070
4.40 School District Governance					75,000		75,000
4.41 Business Administration				64,343	189,461		253,804
Total Function 4	-	-	-	64,343	670,531	-	734,874
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					113,310		113,310
5.50 Maintenance Operations				362,252		60,000	422,252
5.52 Maintenance of Grounds							-
5.56 Utilities							-
Total Function 5	-	-	-	362,252	113,310	60,000	535,562
7 Transportation and Housing							
7.41 Transportation and Housing Administration					19,410		19,410
7.70 Student Transportation							-
7.73 Housing				36,208	21,283		57,491
Total Function 7	-	-	-	36,208	40,693	-	76,901
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	1,707,143	731,803	166,435	563,620	863,698	98,000	4,130,699

School District No. 87 (Stikine)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	1,969,465	428,273	2,397,738	392,661	2,790,399	2,744,722
1.07 Library Services	-	-	-	17,950	17,950	22,950
1.08 Counselling	30,940	6,482	37,422	-	37,422	34,811
1.10 Special Education	266,343	58,595	324,938	17,000	341,938	342,507
1.31 Indigenous Education	157,893	35,461	193,354	135,753	329,107	352,453
1.41 School Administration	358,721	82,077	440,798	80,050	520,848	622,327
Total Function 1	2,783,362	610,888	3,394,250	643,414	4,037,664	4,119,770
4 District Administration						
4.11 Educational Administration	406,070	81,011	487,081	90,150	577,231	539,675
4.40 School District Governance	75,000	3,463	78,463	54,000	132,463	107,200
4.41 Business Administration	253,804	53,208	307,012	180,900	487,912	470,984
Total Function 4	734,874	137,682	872,556	325,050	1,197,606	1,117,859
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	113,310	22,605	135,915	50,350	186,265	169,857
5.50 Maintenance Operations	422,252	85,484	507,736	267,050	774,786	620,847
5.52 Maintenance of Grounds	-	-	-	30,700	30,700	30,700
5.56 Utilities	-	-	-	221,000	221,000	222,000
Total Function 5	535,562	108,089	643,651	569,100	1,212,751	1,043,404
7 Transportation and Housing						
7.41 Transportation and Housing Administration	19,410	3,872	23,282	-	23,282	21,363
7.70 Student Transportation	-	-	-	618,543	618,543	593,785
7.73 Housing	57,491	12,918	70,409	238,500	308,909	308,532
Total Function 7	76,901	16,790	93,691	857,043	950,734	923,680
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	4,130,699	873,449	5,004,148	2,394,607	7,398,755	7,204,713

School District No. 87 (Stikine)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2024

	2024	2023 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	1,670,782	1,514,184
Other Revenue	23,000	20,000
Total Revenue	1,693,782	1,534,184
Expenses		
Instruction	1,513,820	1,295,312
Operations and Maintenance	61,390	56,783
Transportation and Housing	9,200	21,650
Total Expense	1,584,410	1,373,745
Net Revenue (Expense)	109,372	160,439
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(109,372)	(160,439)
Total Net Transfers	(109,372)	(160,439)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 87 (Stikine)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Ready, Set, Learn	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	First Nation Student Transportation	Mental Health in Schools
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	60,000	6,000	120,000	30,000	700,000	-	-	-	242,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	60,762	24,109	23,000	7,350	598,083	6,879	432,529	9,200	57,000
Other	60,762	24,109	23,000	7,350	598,083	6,879	432,529	9,200	57,000
Less: Allocated to Revenue	120,762	26,412	23,000	5,000	695,000	6,879	432,529	9,200	70,000
Deferred Revenue, end of year	-	3,697	120,000	32,350	603,083	-	-	-	229,000
Revenues	120,762	26,412	23,000	5,000	695,000	6,879	432,529	9,200	70,000
Provincial Grants - Ministry of Education and Child Care	120,762	26,412	23,000	5,000	695,000	6,879	432,529	9,200	70,000
Other Revenue									
Expenses									
Salaries									
Teachers									
Educational Assistants		21,300			180,000		357,529		
Support Staff	36,208								
Other Professionals	10,641								
Substitutes	46,849	21,300			20,000	5,700	357,529		
Employee Benefits	9,370	5,112			45,000	1,179	75,000		
Services and Supplies	5,171		23,000	5,000	400,000			9,200	70,000
	61,390	26,412	23,000	5,000	645,000	6,879	432,529	9,200	70,000
Net Revenue (Expense) before Interfund Transfers	59,372	-	-	-	50,000	-	-	-	-
Interfund Transfers	(59,372)				(50,000)				
Tangible Capital Assets Purchased	(59,372)				(50,000)				
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 87 (Stikine)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Student & Family Affordability	Feeding Futures Fund	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	130,000	-	1,288,000
Add: Restricted Grants			
Provincial Grants - Ministry of Education and Child Care	-	350,000	1,545,912
Other	-	350,000	23,000
			<u>1,568,912</u>
Less: Allocated to Revenue	130,000	175,000	1,693,782
Deferred Revenue, end of year	<u>-</u>	<u>175,000</u>	<u>1,163,130</u>
Revenues			
Provincial Grants - Ministry of Education and Child Care	130,000	175,000	1,670,782
Other Revenue	130,000	175,000	23,000
			<u>1,693,782</u>
Expenses			
Salaries			357,529
Teachers			201,300
Educational Assistants			36,208
Support Staff			10,641
Other Professionals			25,700
Substitutes			631,378
			<u>1,355,661</u>
Employee Benefits	130,000	175,000	817,371
Services and Supplies	130,000	175,000	1,584,410
			<u>1,093,772</u>
Net Revenue (Expense) before Interfund Transfers	<u>-</u>	<u>-</u>	<u>109,372</u>
Interfund Transfers			
Tangible Capital Assets Purchased	-	-	(109,372)
	<u>-</u>	<u>-</u>	<u>(109,372)</u>
Net Revenue (Expense)	<u>-</u>	<u>-</u>	<u>-</u>

School District No. 87 (Stikine)

Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2024

	2024 Annual Budget			2023 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		75,000	75,000	65,000
Amortization of Deferred Capital Revenue	487,237		487,237	460,086
Total Revenue	487,237	75,000	562,237	525,086
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	776,173		776,173	702,862
Total Expense	776,173	-	776,173	702,862
Net Revenue (Expense)	(288,936)	75,000	(213,936)	(177,776)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	535,358		535,358	716,425
Total Net Transfers	535,358	-	535,358	716,425
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	246,422	75,000	321,422	538,649

Preliminary Budget

Project Request: 155606 - Dease Lake School

Report Created: Wednesday, May 31, 2023

Preliminary Budget Type: Addition

1 Design Capacity		
1.1	Existing	170
1.2	Change (Increase or Decrease)	0
1.3	Approved	170

2 Space Allocation for Capital Budgeting (m ²)		
2.1	New Space/Replacement Space	0
2.2	Additional Space Allocation	170
2.3	Total Space Allocation	170

3 Construction Unit Rate		
3.1	Base Budget Rate	2,840
3.2	Project Size Factor	1.05
3.3	Project Location Factor	3.942
3.4	Unit Rate	11,755

4 Construction Items		
4.1	New Space/Replacement Space	\$1,998,357
4.2	Renovations	\$419,655
4.4	Site Development Allowance	\$0
4.5	Site Development Location Allowance	\$0
4.6	TOTAL CONSTRUCTION BUDGET	\$2,418,013

5 Owner's Cost Items (Soft Costs)		
5.1	Design fees	\$488,522
5.2	Post-Contract (Construction) Contingency: New Space/Replacement Space	\$59,951
5.3	Post-Contract (Construction) Contingency: Renovations	\$41,966
5.5	Municipal Permits, Fees, and Charges	\$50,000
5.6	Equipment: New Space	\$125,851
5.8	Project Management	\$93,000
5.9	Liability Insurance	\$2,031
5.10	Payable Taxes	\$137,909
5.11	Total Owner's Costs Budget	\$999,229

6 Identified Supplemental Items		
6.1	Demolition	
6.2	Abnormal Topographical or Sub-Surface Conditions	
6.3	Temporary Accomodation	
6.4	NLC Budget Amount	\$0
6.5	Other	
6.6	TOTAL IDENTIFIED SUPPLEMENTAL ITEMS	\$0

Preliminary Budget Subtotal	\$3,417,242
Risk Reserve/Escalation Percentage (%)	25%
Risk Reserve/Escalation Amount (\$)	\$854,311
PRELIMINARY BUDGET TOTAL	\$4,271,553

Preliminary Budget Explanation

This document outlines how each figure in the Report is calculated or derived. Data inputs can be found on either the Preliminary Budget tab of the related Project Request that you ran this report on, or in the Preliminary Budget Section of CAPS/MyCAPS, accessed from the bottom left of the CAPS/MyCAPS navigation.

1. Design Capacity

1.1 Existing – the existing design capacity on the Project Request’s related facility

1.2 Change – the “Change in Design Capacity” from the Project Request

1.3 Approved – the sum or difference between existing and change in design capacity

2. Space Allocation for Capital Budgeting

2.1 New Space/Replacement Space – the calculated space allocation for this Project Request determined by the approved Design Capacity

2.2 Additional Space Allocation – a user inputted space allocation for construction not covered by 2.1.

2.3 Total Space Allocation – a sum of New/Replacement Space allocation and the Additional Space Allocation

3. Construction Unit Rate

3.1 Base Budget Rate – a base dollar amount determined by the school type of the Project Request’s facility

3.2 Project Size Factor – a calculation factor based on the Project Request’s School Type and Total Space Allocation

3.3 Project Location Factor – a calculation factor based on the Community Location where the intended construction will take place. Can be found in the “Preliminary Budget” section of CAPS/MyCAPS.

3.4 Unit Rate – a calculated rate derived from Base Budget Rate multiplied by Project Size Factor multiplied by Project Location Factor

4. Construction Items

4.1 New Space/Replacement Space – a calculated dollar amount equal to Total Space Allocation multiplied by Unit Rate

4.2 Renovations – a calculated dollar amount that is based on the New Space/Replacement Space value (4.1) multiplied by the Construction Renovation Factor of the corresponding School Type and Total Space Allocation combination

4.3 Seismic Construction Cost – a user inputted dollar amount from the Preliminary Budget tab of the Project Request.

4.4 Site Development Allowance – a derived dollar amount based on the Project Request’s School Type, Project Type and Total Space Allocation

4.5 Site Development Location Allowance - a calculated dollar amount derived from Project Location Factor multiplied by Site Development Allowance

4.5 Total Construction Budget – a sum of all Construction Items

5. Owner’s Cost Items (Soft Costs)

5.1 Design Fees – a calculated dollar amount based on the Report and Studies Allowance found in the Budget Calculation Value table, + (Total Construction Budget multiplied by Base Report/Studies Design Fees percentage of the School Type being worked on)

5.2 Post-Contract (Construction) Contingency: New Space/Replacement Space – a calculated dollar amount based on Total Space Allocation multiplied by the “Post Contract Contingency New/Replacement Space” Budget Calculation Value found in the “Preliminary Budget” section of CAPS/MyCAPS

5.3 Post-Contract (Construction) Contingency: Renovations - a calculated dollar amount based on Total Space Allocation multiplied by the “Post Contract Contingency Renovations” Budget Calculation Value found in the “Preliminary Budget” section of CAPS/MyCAPS

5.4 Post-Contract (Construction) Contingency: Seismic Upgrade - a calculated dollar amount based on Total Space Allocation multiplied by the "Post Contract Contingency Seismic" Budget Calculation Value found in the "Preliminary Budget" section of CAPS/MyCAPS

5.5 Municipal Permits, Fees, and Charges – user inputted dollar amount found on "Preliminary Budget" tab of the Project Request

5.6 Equipment: New Space – a calculated dollar amount based on Base Budget Rate of the corresponding School Type multiplied by New Space/Replacement Space (2.1) multiplied by the New Space Equipment Allowance of the corresponding School type.

5.7 Equipment: Replacement Space – a calculated dollar amount based on Base Budget Rate of the corresponding School Type multiplied by New Space/Replacement Space (2.1) multiplied by the Replacement Space Equipment Allowance of the corresponding School type.

5.8 Project Management – a derived dollar amount based on the Project Management Fee Allowance record that corresponds to the Maximum Capital Project Funding Total

5.9 Liability Insurance – a calculated dollar amount based on Total Construction Budget (4.5) multiplied by the "Wrap Up Liability Insurance New or Replacement" Budget Calculation Value record in the "Preliminary Budget" section of CAPS/MyCAPS

5.10 Payable Taxes – a calculated dollar amount based on the "Payable Taxes" Budget Calculation Value record in the "Preliminary Budget" section of CAPS multiplied by the Total Owner's Costs Budget (5.11)

5.11 Total Owner's Costs Budget – a calculated dollar amount that is the sum of all Owner Cost Items (5.1-5.10)
Total Capital Project Budget – a calculated dollar amount that is the sum of the Total Construction Budget and Total Owner's Costs Budget

6. Identified Supplemental Items

6.1 Demolition – a user inputted dollar amount found on the Preliminary Budget tab of the Project Request

6.2 Abnormal Topographical or Sub-Surface Conditions – a user imputed dollar amount found on the "Preliminary Budget" tab of the Project Request

6.3 Temporary Accommodation – a user inputted dollar amount found on the "Preliminary Budget" tab of the Project Request

6.4 NLC Budget Amount – a calculated dollar amount derived from the NLC factor, which is used based on the corresponding School Type and the Project Request's "Change in Design Capacity" (1.2)

6.5 Other – a user inputted dollar amount found on the "Preliminary Budget" tab of the Project Request

6.6 Total Identified Supplemental Items – a calculated dollar amount that is the sum of all Identified Supplemental Items (6-1-6.5)

Preliminary Budget Subtotal – a calculated dollar amount that is a sum of Total Construction Budget, Total Owner's Costs Budget, and Total Identified Supplemental Items

Risk Reserve/Escalation – a calculated dollar amount based on the Risk Reserve and Escalation Budget Calculation Value found in the "Preliminary Budget" section of CAPS multiplied by Preliminary Budget Subtotal

Preliminary Budget Total – a calculated dollar amount that is a sum of Preliminary Budget Subtotal and Risk Reserve/Escalation



Submission Summary

Submission Summary:	Minor-2024/2025 2023-09-30
Submission Type:	Capital Plans
School District:	Stikine (SD87)
Open Date:	2023-04-14
Close Date:	2023-09-30
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
SEP	\$300,000
Total	\$300,000

SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	155361	Atlin-School	Interior-Construction (SEP)	Gymnasium floor/wall-upgrade-supply/install-FRP-interior-wall-panel-system-and supply/install-hardwood-and-synthetic-flooring	\$300,000
				Submission Category Total:	\$300,000



SCHOOL DISTRICT NO. 87

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**Board Meeting Dates
2023/2024**

Board Meetings (11:00am Caucus, 3:30pm Public):

September 14, 2023	Atlin
December 7, 2023	Dease Lake
February 8, 2024	Iskut
April 4, 2024	Lower Post
June 6, 2024	Telegraph Creek



Tahltan Central Government and School District 87 Collaborate to Offer Annual International Trip for Dease Lake Graduates

DEASE LAKE, BRITISH COLUMBIA, 24 November 2022 - President Chad Norman Day of the Tahltan Central Government (TCG) and multiple TCG Departments will be working closely with School District 87 (SD87) to bring this year's graduating class on an international trip to Peru. The opportunity will be offered to students in the summer of 2023 for those who have successfully graduated. Dease Lake School is the only high school in Tahltan Territory, bringing together future graduates from the communities of Telegraph Creek, Dease Lake and Iskut. The TCG will utilize the Dease Lake Community Funds set aside from industry-related Impact Benefit Agreements, along with additional fundraising efforts and sponsorships from Industry, to cover the costs for the trip.

Peru was selected for its rich Indigenous culture and heritage, as well as its mining economy which draws unique parallels to Tahltan Territory. Events planned for the trip will include touring Machu Picchu and the unique history of the Inca Civilization in the Peruvian Andes which was once the capital of the Inca Empire. Mining companies who conduct business in both Tahltan Territory and Peru will also be visited in Lima, and the students will help craft additional adventures on their trip. Chaperones accompanying the graduates will include representatives from the TCG and SD87. TCG intends to offer and help plan additional international trips to Dease Lake graduates, with plans to explore other destinations across the globe.

"Our Youth are the future stewards of our Tahltan lands and people, and the TCG has been steadily creating additional initiatives to expose them to new opportunities within British Columbia, Canada, and now internationally," said Chad Norman Day, Tahltan Central Government President. "The students in Tahltan Territory and their families play an important role in maintaining our title and rights through their ongoing occupation of our homeland. The TCG and I made a commitment to establish annual trips for our local graduates which will broaden their horizons and open their minds to different possibilities. Our TCG Team is excited to collaborate with School District 87 to provide our graduates with an opportunity to visit a beautiful country rich in natural resources and Indigenous cultural heritage, much like our own."

Tracey MacMillan, Superintendent, SD87, stated that "this collaboration with the TCG will serve as a further lever to remove barriers to education. The graduates will benefit greatly from this experience. It will expose them to other opportunities and views that they can bring back to their communities. It will enable growth and capacity building. Consequently, we are appreciative of the efforts of the TCG."

ABOUT THE TAHLTAN NATION

The Tahltan Central Government is the administrative governing body of the Tahltan Nation with respect to the inherent and collective Aboriginal title and rights shared by all Tahltan people. The Tahltan Nation's Territory spans 95,933 square km of Northwest British Columbia or the equivalent of 11 per cent of the province. For more information, visit: www.tahltan.org.

For further information, please contact:

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Ecuador: Andes & Amazon Adventure

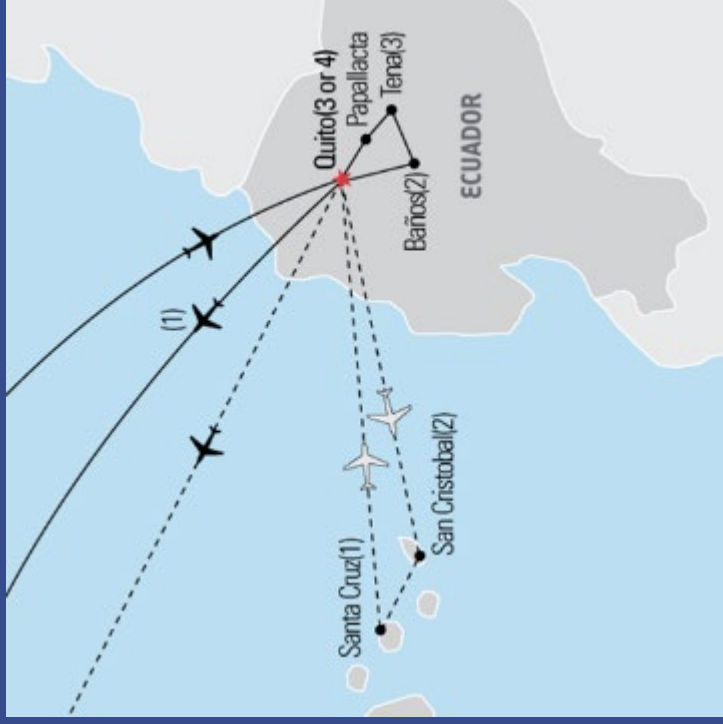


Ecuador: Andes & Amazon Adventure

10 days | 8 nights

Trip Dates:

June 19, 2023 - June 28, 2023



Your trip

Locations:

- Quito, Tena & Baños

Highlights:

- Mitad del Mundo
- Amazon Animal Rescue Centre
- Cotopaxi Volcano

Inclusions:

- Round-trip airfare
- **8 nights'** accommodation in hotels with private bathrooms
- Breakfast, lunch & dinner daily
- Full-time services of a professional Tour Director



Tour itinerary

DAY 1 | Hola Quito

- Meet your tour director and check into hotel

DAY 2 | Quito landmarks

- Quito guided sightseeing tour: Independence Plaza, Palacio de Carondelet, San Francisco Church visit, Mitad del Mundo visit

DAY 3 | Quito—Tena

- Travel to the Upper Amazon Basin region via Papallacta
- Papallacta volcanic hot springs visit
- Cross over the Eastern Andes and descend into Tena

DAY 4 | Amazon Basin landmarks

- School visit
- Amazon Animal Rescue Center visit
- Amazon jungle hike
- Indigenous Kichwa community visit



PAPALLACTA VOLCANIC HOT SPRINGS



AMAZON ANIMAL RESCUE CENTER



Tour itinerary

DAY 5 | Whitewater rafting

- Napo River white water rafting guided excursion

DAY 6 | Tena—Baños

- Travel to the cloud forest town of Baños
- Balsa wood workshop and handicrafts demonstration
- El Pailon Del Diablo waterfall excursion
- Explore the Río Pastaza Canyon

DAY 7 | Baños landmarks

- Church of the Virgin of Agua Santa visit
- Tungurahua Volcano
- Enjoy free time in Baños



NAPO RIVER



TUNGURAHUA VOLCANO



Infrastructure

We have visited all sites and saw timber wolf, nanny and kid goat, moose, caribou, bears, and some of the most spectacular views imaginable as well as reorganized the district servers, updated the infrastructure, deployed wireless access points, clean up and simplified the data rack(s) and removed all old equipment. Apart from Denetia all district sites have redundant servers and the components to roll out network security on a site level. District Servers are now all managed with XOA a single management interface simplifying server management moving forward. We have also installed Starlink Dishes at the Board Office, Dease Lake school and Atlin schools using a VPN tunnel back to Fort Nelson to maintain the ministry requirements to keep district data safe within Canada. Tahltan school Data wiring was updated we worked with a vendor and migrate the school over to allocated vlans separating network access to things like camera systems etc. So with one more visit to install Starlink and remove a redundant data rack they will be a hundred percent complete.

User Accounts

Student accounts are now automatically created based on MyED data, meaning once a student is successfully setup in MyED they will receive a user account. Making sure students are properly enrolled in MyED ensures the district will receive provincial funding. We are working on doing a similar process with Staff accounts using the district accounting system to manage accounts. Staff credentials are being moved to use their SDS employee numbers and therefore adding an additional layer of security by reducing the ability to guess a user login credentials. In addition to the email server we have migrated user accounts to Office 365 so users can begin to use OneDrive cloud storage. This will simplify user access to their data and computer management moving forward.

Computer Management

Computer management and printer management is setup and Alain has begun to move staff computers to Windows 11 with a goal to complete before the end of the school year thereby reducing any unnecessary stress during the busy start of school in September. Student computers will be done over the summer. To help with deployment of Windows 11 and district applications we implemented what is known as a caching server thereby greatly reducing the time it actually takes to deploy software to computers. So, what would take in some cases days to install now takes only minutes.

Conclusion

We are making good progress and have the majority of the heavy lifting complete and are now focused on the management of the system, documentation, battery backup, working with the ministry on network speed upgrades, disaster recovery in Dease Lake and vendors to migrate to the new network schema.

Thanks

Andrew